

# QUICK-START GUIDE FOR WELDERS



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# **I Accessing WeldCert Pro**

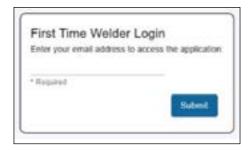
**1.** Beginning November 3, 2025, welder initial certifications and ongoing maintenance are completely digital and can be accessed by entering <a href="mailto:cw.aws.org">cw.aws.org</a>. You will automatically be directed to AWS WeldCert Pro powered by Codeware.

NOTE: As the program is cloud-based, you can access from your phone, tablet, computer or anything with web.

2. To login you will either receive a link from your ATF to self-register, or you will select First Time Welder from the login screen.



3. Next you will enter your email address here:





# I Accessing WeldCert Pro (cont')

**4.** You will receive an email with instructions to **a)** Purchase your annual WeldCert Pro subscription and **b)** Setup your password to access WeldCert Pro.



5. Enter your login information to access AWS WeldCert Pro powered by Codeware.

#### **I** Maintain Your Profile

1. Select My Profile from the home screen. You will be on your profile page (see below):





#### Here you can:

- A) Upload your photo (required under QC47)
  - Select Upload
  - Identify file location where your photo is stored
  - Ensure file size is 5MB or less
- B) Verify/Update your contact information
- C) Select or change your preferred ATF
- **D)** Update your annual subscription to WeldCert Pro.
- E) Access your digital credential (QR Code)
- **F)** View your certifications on your private profile page



### **I View Your Certifications**

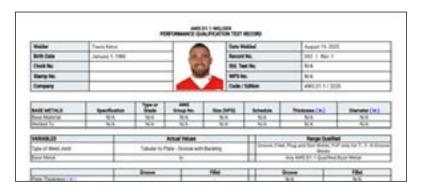
1. From the home screen, select View Certifications.



**2.** Your public profile page will be displayed with your active certifications.



3. For certifications created in WeldCert Pro, you will have access to the PDF of the actual WPQR.





#### | Maintain Your Certification

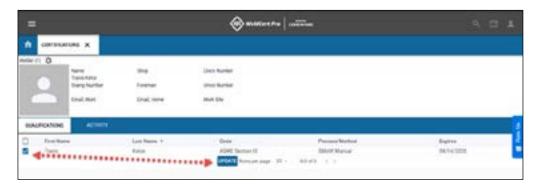
1. From the home screen, select Add Continuity Entry.



2. From your certifications page, identify the qualification you wish to maintain.



**3.** Once selected, the Update button will become active; select it.





# I Maintain Your Certification (cont')

**4.** Enter the date you welded the process. You can either type in the date or select the calendar icon to access a calendar for date selection (you'll click "**OK**" on the calendar to select).



5. A window will pop-up asking if you want to send the weldset to someone for verification (this is the same as asking someone to sign your maintenance form in the past).



**6.** Select **Next** to advance the workflow and enter contact information for the individual who witnessed the weldset you referenced in your continuity log entry.





# I Maintain Your Certification (cont')

7. The contact you entered will receive a message requesting validation of the weldset. Once they enter validation information, your certification will be approved for renewal.

**NOTE:** Your credential QR Code does not require updating, it will be the same from this point forward and only the information contained within it will update.

8. Click the Activity tab on your certifications view to access your continuity log.

