



American Welding Society  
CERTIFICATION

## Training Upload Requirement Waiver

Candidates applying through the online Application Portal that do not have their training hours ready for upload must use this waiver to temporarily satisfy the requirements needed to complete their online application. To use this waiver, please follow the steps outlined below.

1. Click on the link to the waiver.
2. Download and save the waiver to your computer.
3. On the Uploads page of your online application, click on the “Choose File” button.
4. Select the waiver that you saved to your computer.
5. Click on the attach button to upload the waiver.

**This waiver is ONLY intended to allow candidates to move through the online application process. Candidates will still be required to submit training hours to AWS after they complete their online application.** The training hours may be sent via fax or email to the American Welding Society.

### **CWI Retest Candidates:**

Candidates are permitted to take up to three (3) retests within three (3) years of the original exam date. Applicants may take the first retest(s) of the failed segment(s) without additional training. Any additional retests (2nd or 3rd retests) shall require documented evidence of additional training – 16 hours for a 1-part or 2-part retest; 40 hours for 3-part retest.

Thank you,  
AWS Certification Department

Waiver for Training Upload Requirement  
Revised 10/1/2018