

**HOWARD E. ADKINS MEMORIAL INSTRUCTOR MEMBERSHIP AWARD
NOMINATION FORM – Complete and follow attached submission instructions**

*** Designate level of desired recognition: National-Adkins__ or
District-Educator__ or Section Educator__ ; More than
one level of recognition may be designated*

| | | | |
|--|--|----------------------------------|--|
| District Affiliation: | | Section Affiliation: | |
| Member Number: | | Years of membership held in AWS: | |
| Name of Nominee: | | | |
| Home Address: | | | |
| | | | |
| Home Telephone: | | | |
| School Affiliation: | | | |
| School Address: | | | |
| | | | |
| School Telephone: | | Email Address: | |
| Present Position: | | Years in Position: | |
| Academic Background: | | | |
| | | | |
| Percentage of Time Devoted To Welding Instruction: | | | |
| | | | |
| Primary Subjects Taught: | | | |
| | | | |
| Other Subjects Taught: | | | |
| | | | |
| Special Meritorious Activities: | | | |
| | | | |
| Other Outstanding Accomplishments: | | | |
| | | | |
| American Welding Society Activities: | | | |
| | | | |
| Other Technical Society Activities: | | | |
| | | | |
| Publication Records: | | | |
| | | | |
| List of Technical Presentations: | | | |
| | | | |
| | | | |

****ADDITIONAL SUPPORT DOCUMENTATION MAY BE ATTACHED ****

Forward completed nomination packet to your District Director and they will send the completed packet to: nationalawards@aws.org

Chelsea Steel
Program Manager, Executive Office
Phone: 786-937-9545

****Submission deadline for nomination is August 1, one year prior to year of recognition. ****

Instructions for completing the Howard E. Adkins Instructor Membership Award nomination form:

1. Type all information neatly or print in dark ink.
2. List the name of the Section sponsoring the nominee and note the District in which the Section is located. Provide the AWS Membership number along with years of AWS membership and the years in the current Section.
3. Nominee's name: Last name, first name and middle initial and then include home address, city, state, zip code and home phone number.
4. School's name: School affiliation and include the school's address, city, state, zip code and school phone number.
5. Current position: Provide title of present occupation including years in present position.
6. Academic background: If available, the nominee's resume or curriculum vitae may be attached. A complete background of all formal education should include names of educational institutions, dates of diplomas or degrees and any other pertinent data which might demonstrate professional training.
7. List the approximate percent of time devoted to training in welding instruction.
8. Primary subjects taught: Present all major subjects or topics for which the nominee is responsible, and include sufficient detail to describe these instructional responsibilities.
9. Other subjects taught: List any other subjects which the nominee has volunteered or was required to teach.
10. Special meritorious activities: Show examples of unique educational, instructional or training activities for which the nominee is known or has been involved.
11. Other outstanding accomplishments; List those professional accomplishments which would be found outside the primary instructional responsibilities.
12. American Welding Society activities: Provide a summary of society activities.

13. Other technical society activities: If applicable, list memberships in other technical societies and nominee's involvement.

14. Publication record: Present the topics and names of any publications, along with the dates of the publication for all documents authored or coauthored by the nominee.

15. Technical Presentations: List the subject, location and date of any presentations made outside the normal instructional responsibilities of the nominee.

16. Any other pertinent information beneficial to the AWS Awards Committee: Provide any additional material which would be beneficial to support the case of this nominee for consideration as the Howard E. Adkins Instructor Membership Awardee.

Howard E. Adkins Instructor Membership Award

Instructions for submitting a candidate:

1. General:

a) All letters and supporting documentation should be attached to the Nomination Form and submitted as a package.

b) The Section should forward the package of supporting documents of their Adkins nominee to their District Director for consideration.

c) Each District Director should forward his/her District's Adkins nominee package of documents to the AWS Awards Committee Secretary.

****NOTE:** The following requested information is not mandatory but will assist in providing proper consideration for the recipient.

Support Letter(s):

a) Person(s) originating the letter supporting the nomination should have personal knowledge of the nominee's capabilities, character, and/or participation in specified activities to which he/she can attest.

b) Person(s) originating the letter must sign and date the letter not longer than twelve months prior to submittal. Letters with electronic signatures are acceptable.

c) More than one letter may be submitted.