



Certified Welding Fabricator (CWF) Quality Manual and Audit Checklist



CWF USE ONLY

Audit ID: _____ Facility Name: _____ Auditor(s): _____ Audit Date: _____

AUDIT CHECKLIST

Instructions: The B5.17 Section 6.10 Internal Quality Audits, requires that the CWF conducts at a minimum an annual audit. CWF staffs must answer all questions below in the Quality Manual Index column, indicating the corresponding page or section number of your Quality Manual. Verification of Quality Management System will be done by the appointed internal auditor.

QUALITY MANUAL REQUIREMENTS		Facility Review	Auditor Review		Auditor Confirmation of Implementation					
Standard Reference	Standard Reference Topic	Quality Manual Index	S	U	Objective Evidence	OK	NCR	OFI*	Observation*	N/A
6.0	Quality Manual Requirement									
Auditor Comments:										
6.1	Cover Page									
Auditor Comments:										
6.2.1 (B5.17) 5.2 (QC17)	Management Support, Identify Welding Code or Specification									
Auditor Comments:										
6.2.2	Management Support, Support of Management									
Auditor Comments:										
6.2.3	Management Support, Quality Authority									
Auditor Comments:										
6.2.4	Management Support, Signed & Dated Quality Manual									
Auditor Comments:										
6.3.1	Organization Chart									
Auditor Comments:										



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6.3.2	Organization, Delegation of Authority									
Auditor Comments:										
6.4.1	Document Control, Quality Manual									
Auditor Comments:										
6.4.2	Document Control, Contract Documents									
Auditor Comments:										
6.4.3	Document Control, Drawings									
Auditor Comments:										
6.4.4	Document Control, Quality Records-Forms-Reports									
Auditor Comments:										
6.4.5	Document Control, Record Retention									
Auditor Comments:										
6.5 (1)	Material Control, Purchasing									
Auditor Comments:										
6.5 (2)	Material Control, Receiving Inspection									
Auditor Comments:										
6.5 (3)	Material Control, Identification & Traceability									
Auditor Comments:										
6.5 (4)	Material Control, Material Test Reports									
Auditor Comments:										



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6.5 (5)	Material Control, Filler Materials									
Auditor Comments:										
6.6.1	Welding, Welding Procedure Specifications (WPSs) & Procedure Qualification Records (PQRs)									
Auditor Comments:										
6.6.2	Welding, Welder Performance Qualification									
Auditor Comments:										
6.6.3	Welding, Filler Metal Controls									
Auditor Comments:										
6.7.1	Inspection, Weld Inspection									
Auditor Comments:										
6.7.2	Inspection, Weld Inspector Qualifications									
Auditor Comments:										
6.7.3	Inspection, NDE Inspector Qualifications Can you provide your SNT-TC-1A Written Practice(s) for all other NDE methods used at this facility?									
Auditor Comments:										
6.7.4	Inspection, NDE Procedures									
Auditor Comments:										
6.7.5	Inspection, Subcontractor's NDE Personnel Qualifications									
Auditor Comments:										
6.8, 6.8.1	Nonconformance System, Authority for Identification									
Auditor Comments:										



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6.8.2	Nonconformance System, Documenting Nonconformance									
Auditor Comments:										
6.8.3	Nonconformance System, Identification & Final Disposition									
Auditor Comments:										
6.9	Measuring & Testing Equipment									
Auditor Comments:										
6.9.1	Measuring & Testing Equipment, Calibration									
Auditor Comments:										
6.9.2	Measuring & Testing Equipment, Calibration Verification									
Auditor Comments:										
6.9.3	Measuring & Testing Equipment, Calibration Identification									
Auditor Comments:										
6.9.4	Measuring & Testing Equipment, Calibration Records									
Auditor Comments:										
6.10	Internal Quality Audits									
Auditor Comments:										
6.11	Sample Forms									
Auditor Comments:										
7.0	Library									
Auditor Comments:										