



# COMPLAINTS OF ALLEGED VIOLATIONS OF AWS NDA

AWS understands the importance of protecting the validity of the examination and certification process. Fraud, deceit, dishonesty, cheating, and unprofessional behavior in connection with taking any AWS Certification examination or maintaining any AWS Certification for self or others are strictly prohibited and constitute a violation of the Examinee Non-Disclosure Agreement (NDA).

Any person may submit written information to the AWS Managing Director of Certification Department concerning a possible violation of the AWS NDA. You must file your complaint in writing by trackable services by submitting the Form below. Once submitted, you will receive a notification of receipt via email. The final decision is normally completed within 30 business days.

AWS Membership # \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Telephone \_\_\_\_\_

**Concise description of issues of fact involved.** Your complaint must include:

- Description of the issues of fact and dates involved
- Desired relief you seek
- Statement of the interest of the complainant in the matter

Add additional pages as necessary.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

The completed form may be submitted directly to:

Managing Director of Certification Department  
American Welding Society 8669 NW 36 Street, #130  
Doral, Florida 33166  
Or email to [mg\\_director\\_cert@aws.org](mailto:mg_director_cert@aws.org)